

## Agenda for a meeting of the Keighley Area Committee to be held on Thursday 22 October 2015 at 1800 in the Council Chamber, Keighley Town Hall, Keighley

### Members of the Committee – Councillors

Conservative	Labour	THE INDEPENDENTS
B M Smith	Khadim Hussain (Chair)	Hawkesworth
Brown	M Slater (DCh)	
Ali	Bacon	
Mallinson	Pullen	

### Alternates:

Conservative	Labour	The Independents
Gibbons	Farley	Naylor
Miller	Abid Hussain	
Poulsen	Lee	
Rickard		

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

***Decisions on items marked \* are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.***

**From:**

D Pearson

Assistant City Solicitor

Agenda Contact: Jane Lythgow – Tel 01274 432270 E-Mail [jane.lythgow@bradford.gov.uk](mailto:jane.lythgow@bradford.gov.uk)

**To:**



## A. PROCEDURAL ITEMS

### 1. **ALTERNATE MEMBERS** (Standing Order 34)

The Assistant City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### 2. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### 3. **MINUTES**

**Recommended –**

**That the minutes of the meeting held on 17 September 2015 be signed as a correct record (previously circulated).**

### 4. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.



Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting. Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

#### 5. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter which is the responsibility of the Panel.

**Questions must be received in writing by the City Solicitor in Room 111, City Hall, Bradford, by mid-day on Tuesday 20 October 2015.**

(Jane Lythgow - 01274 432270)

### **B. BUSINESS ITEMS**

#### 6. **PETITION – PUBLIC TOILETS IN SILSDEN**

**Craven**

Previous reference: Council Minute 21

The Strategic Director, Environment and Sport, will present a report, (**Document “J”**) which considers a petition requesting the re-opening of the public toilets in Silsden.

The petition was referred to Keighley Area Committee by Council at its meeting on 14 July 2015.

**Recommended –**

**That Members consider the petition to re-open the public toilets in Silsden as detailed in Document A.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Jill Wilkinson – 01274 437146)

#### 7. **POTENTIAL TRAFFIC CALMING MEASURES – GLEN LEE LANE, KEIGHLEY**

**Keighley East**

Previous reference: Minute 13

The report of the Strategic Director, Regeneration, (**Document “K”**), identifies possible potential traffic calming measures which, subject to approval, could be considered for introduction on Glen Lee Lane, Keighley.



The issue had been the subject of a Public Question to the meeting on 23 July 2015 and the report is presented in response to a request, made at that time, that the Strategic Director, Regeneration, provide a report, on potential traffic calming measures, including the cost implications of any such measures, which could be undertaken in that location.

It had also been requested that the potential impact of traffic which could be generated from a proposed incinerator development in the area be taken into account when traffic management measures were being investigated.

**Recommended –**

**That Glen Lee Lane be included on the list of traffic calming/management scheme candidates to be considered annually by the Committee for inclusion within the future programme of works.**

(Environment and waste management Overview and Scrutiny Committee)

(Simon D'Vali – 01535 618)

**8. NOMINATION TO LIST LAND AND ASSETS AS ASSETS OF COMMUNITY VALUE – THE ROSE GARDEN, OXENHOPE, KEIGHLEY** Worth Valley

The Strategic Director, Regeneration, will present a report, (**Document “L”**) which details a nomination to list property known as The Rose Garden, Oxenhope, Bradford, as an Asset of Community Value under the Localism Act 2011.

The report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

**Recommended –**

**That, in accordance with the advice detailed in Option 1 of Document “L”, the nomination of the property known as The Rose Garden, Oxenhope, Keighley, be approved as an Asset of Community Value.**

(Regeneration and Economy Overview and Scrutiny Committee)

(Stephanie Moore – 01274 432256)

**9. LOCAL HIGHWAY MAINTENANCE – DEVOLUTION UPDATE AND FUNCTION OVERVIEW** All Wards

Previous reference: Minute 40 (2014/2015)

The report of the Strategic Director, Regeneration, (**Document “M”**) details how the Planning, Transportation and Highway Service manages the Local Highway Maintenance (LHM) function and allocates resources.

The report also updates the Committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.



**Recommended –**

- (1) That the current operational methods adopted for Local Highway Maintenance be noted.**
  
- (2) That the indicative costs to date for the 2015/16 financial year be noted.**
  
- (3) That the list of completed and proposed CAT3 works as shown in Appendix 5 to Document “M” be noted.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Andy Fisher - 01535 618297)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

